

Application

Law Society Admission Program Enrolment

The Law Society
of British Columbia



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Vancouver, BC
Canada V6B 4Z9
Telephone: 604 669-2533
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Website: www.lawsociety.bc.ca

Complete this application form fully and precisely; **omissions or inaccuracies in your answers may delay your enrolment.** The declaration must be sworn before a Notary Public or a Commissioner. If the space provided for any answer is insufficient, complete your answer on a separate sheet. Sign and date the sheet and staple it to this form. When completed, this application form and supporting documents and fee must be filed with the Law Society not less than **30 days** before your enrolment start date. The Credentials Committee may investigate or verify any information supplied on this application form, and may require further explanation from you before your enrolment commences. **Please review eligibility requirements before completing or filing this form.**

Enrolment start date

PLTC preferred start date

Are you now or will you be doing a clerkship? YES

NO

If "yes," please specify:

Court where clerkship taking place

Period of clerkship (specify dates)

From	To
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Clerking pattern

PART A: NAME AND IDENTIFICATION

1. Name

Last name	First name	Middle name(s)
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2. Birth date

3. Place of birth

4. Driver's licence no.

5. Social insurance no. (optional)

Please **tape** a 2" x 2" passport-type photo of yourself taken within three months of the date of this application. In the space provided below, write the date on which the photo was taken.

Date of photo: _____

6. Have you ever used a name other than the above, formally or informally? YES NO

If "yes," list all the names you have used (last, first, middle) and indicate when you used them:

Name	When used

If the change in name was made by court order, attach a certified copy of the order.

PART B: ADDRESS

1. Current address

Street	
City	Province
Postal code	Telephone ()
Email	

2. Permanent address (if different from above)

Street	
City	Province
Postal code	Telephone ()
Email	

3. List your former places of residence for the preceding five years. Start with the most recent. **Any omission will result in a delay in the processing of your application.**

From (YYYY/MM)	To (YYYY/MM)	Street	City	Province	Postal code

PART C: EDUCATION AND EMPLOYMENT EXPERIENCE

1. Have you been called and admitted to the bar in another Canadian jurisdiction? YES NO

If "yes," please specify:

Jurisdiction(s)	Date(s)
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Please obtain and attach a current certificate of standing from each law society of which you are or have been a member.

2. Have you been admitted to a law society or governing legal body in a jurisdiction outside Canada? YES NO

If "yes," please specify:

Jurisdiction(s)	Date(s)
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Please obtain and attach a current certificate of standing from each law society or governing legal body of which you are or have been a member.

3. List all secondary schools and post-secondary institutions you have attended **and are currently attending**, the dates of your attendance and any awards received. Start with the most recent.

From (YYYY/MM)	To (YYYY/MM)	Name of school or institution	Location	Degree attained	Awards

4. While attending at a post-secondary institution, have allegations of misconduct, including academic misconduct, ever been made against you or have you ever been suspended, required to withdraw, expelled or penalized by a post-secondary institution for misconduct? YES NO

If "yes," please provide details of the allegations, suspension, expulsion or penalty imposed upon you.:

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5. Using Schedule 1, list all full-time or part-time employment since you graduated from high school or for the immediately preceding 10 years, whichever is lesser. Start with the most recent and account for the total applicable period, including unemployment periods if applicable. **Any omission will result in a delay in the processing of your application.**

6. Have you ever been discharged, suspended or asked to resign from any employment? YES NO

If "yes," give full particulars:

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7. Have you ever served in any police force or in the armed forces? YES NO

If "yes," give full particulars:

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8. As a member of a police force or armed forces:

(a) have any formal charges or proceedings ever been instituted against you? YES NO

(b) have you ever been a defendant in a court martial? YES NO

9. If you have been discharged from a police force or the armed forces, state the nature of the discharge:

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If the discharge was other than honourable, specify the date, the nature of the charge, the facts, the disposition of the matter and the name and address of the authority in possession of the relevant records:

PART D: GOOD CHARACTER

If you answer "yes" to any of the questions in this part, please provide relevant supporting documents, including any court orders, with full particulars.

1. Have you ever been charged in Canada or elsewhere, with any crime, offence or delinquency under a statute or ordinance, excluding parking or speeding tickets if you have received fewer than five such tickets in the last three years?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2. Have you, or has any company or partnership of which you are or were a director, officer or employee, ever:		
(a) made an assignment under the <i>Bankruptcy and Insolvency Act</i> ?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(b) had a petition for a receiving order filed against you or it under the <i>Bankruptcy and Insolvency Act</i> ?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(c) lodged a proposal under the <i>Bankruptcy and Insolvency Act</i> ?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(d) applied for a consolidation order under the <i>Bankruptcy and Insolvency Act</i> ?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(e) used the provisions of any federal or provincial legislation to seek a compromise of or delay in the payment of your or its debts?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3. Have you ever been a defendant in any civil action in which allegations of fraud, theft or misrepresentation were made against you?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
4. Is there, at the present time, a civil action or a civil judgment outstanding against you?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
5. Have you ever failed to obey a court order?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
6. Have you ever been imprisoned for failing to obey a court order?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
7. Have you ever, as a member of a professional or other organization, had disciplinary action commenced against you, or been censured, suspended or disqualified?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
8. Have you ever been denied, or had revoked, a licence or permit whose procurement required proof of good character?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

9. Have you ever been refused registration as a student at law, articled law student, law clerk or similar position in any jurisdiction?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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PART E: MEDICAL FITNESS

The practice of law is often rigorous. It demands a high level of physical, mental and emotional health. Any disability that would render you incapable of practising law competently puts clients' interests at risk and harms the profession's reputation. However, the Benchers recognize that everyone experiences pressures in life and responds to those pressures differently. You may be quite capable of practising law competently in spite of past physical, mental or emotional problems.

In asking the questions in this part, the Benchers seek information that will help them determine whether you will in the future be capable of practising law competently. This information will be held in strict confidence.

The fact that you may have sought professional assistance for an alcohol or drug dependency, a mental illness or an emotional problem is not a bar to enrolment. It may call for further enquiry, but it would prevent enrolment only if the Benchers conclude that the disability or illness would render you incapable of practising law competently. In most cases, evidence of having sought professional assistance is positive evidence, as it suggests that you are actively seeking to deal with the condition and taking control of your life. If you would like to discuss a personal concern confidentially, contact a Bencher or the Executive Director.

If you answer "yes" to any of the questions in this part, please provide full particulars on a separate sheet.

1. Do you now have or have you ever had a dependency on alcohol or a drug?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2. If "yes," are you now under treatment or counselling, or have you ever received treatment or counselling for that dependency?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3. Have you ever been treated for schizophrenia, paranoia, or a mood disorder described as a major affective illness, bipolar mood disorder or manic depressive illness?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

DECLARATION OF APPLICANT

I, _____, do solemnly declare that:

1. I am the applicant described in this application for enrolment;
2. I have personal knowledge of the information I have provided in this application;
3. the information is true, accurate and complete; and

I make this solemn declaration conscientiously believing it to be true and knowing that it has the same legal force and effect as if made under oath.

Declared before me at the _____ of)
 _____ in the Province of)
 _____, this _____ day of)
 _____, _____.

 Notary Public in and for the Province of _____,
 or a Commissioner for taking affidavits for
 _____.

 Signature of applicant

ACKNOWLEDGMENT OF PRINCIPAL

I, _____, acknowledge that:

- 1. I have agreed to act as principal to the person described in this application for enrolment; and
- 2. I have read his or her completed application for enrolment form.

_____ Date

_____ Signature of principal

APPLICANT’S AUTHORIZATION AND UNDERTAKING

I, _____, the applicant in this application for enrolment:

- 1. grant to the Law Society of British Columbia permission to ask any person, government, educational institution, police force, military authority, governing body or other organization about anything relevant to my application for enrolment as an articled student in the Law Society of British Columbia;
- 2. authorize any person, government, educational institution, police force, military authority, governing body or other organization enquired of under this authorization to provide to the Law Society of British Columbia all information or documents requested by that Society;
- 3. undertake that, while enrolled in the Law Society Admission Program, I will comply with the *Legal Profession Act*, the Law Society Rules, the *Professional Conduct Handbook* and any other requirements of the Society applicable to articled students.

_____ Date

_____ Signature of applicant

Important: When completed, this application form and supporting documents must be filed with the Law Society **not less than 30 days** before your enrolment start date. Please ensure that you enclose with this application any separate sheets used in the completion of any of the questions on this form (the separate sheets must be signed by you and stapled to this form); a completed Articling Agreement; a certificate of good standing (30 days current) from the governing body of **each** Canadian province or territory of which you are a member; the enrolment fee fixed by Rule 2-27(3)(e) of the Law Society Rules; and any other documents relevant to this application.

The information in this form is collected under Rule 2-27 of the Law Society Rules. The information will be used to process your application for enrolment in the Law Society Admission Program. If you have any questions about the collection of this information, contact the Credentials Officer at the Law Society of British Columbia.

SCHEDULE 1: EMPLOYMENT

List all full-time or part-time employment since you graduated from high school or for the immediately preceding 10 years, whichever is lesser. Start with the most recent and account for the total applicable period, including time at school and unemployment periods if applicable. **Any omission will result in a delay in the processing of your application.**

From To

YYYY/MM	YYYY/MM	Employer	Address	Telephone	Name of supervisor	Reason for cessation

- Tips:
- Account for the entire period of time requested (either since you graduated from high school or for the immediately preceding 10 years, whichever is lesser).
 - Separate each set of dates worked at a particular location and do not include periods when you were not working there.
 - Do not overlap dates unless you were working at both locations at the same time. It is helpful when filling out this section to outline the dates first and then fill in the remaining information.
 - You must include all requested information. Any missing information will result in delays in the processing of your application and you will be asked to provide it.

_____ Date

_____ Signature of applicant