



January 19, 2022

**Sent via email**

Jeevyn Dhaliwal, QC  
Larlee Rosenberg, Barristers & Solicitors  
Suite 600, Randall Building  
555 West Georgia Street  
Vancouver, BC V6B 1Z5

**Lisa Hamilton, QC**  
President

Dear Jeevyn:

**Re: 2022 Mandate for Finance and Audit Committee**

Thank you for agreeing to accept the appointment as Chair of the Finance and Audit Committee for 2022.

The 2021-2025 Strategic Plan and the Terms of Reference should guide the Finance and Audit Committee in its work this year.

The mandate of the Finance and Audit Committee is:

*The Finance and Audit Committee assists the Benchers with oversight of the financial affairs of the Law Society. The Committee provides recommendations on the annual fees, reviews the annual budgets, and reviews the financial and investment results on a quarterly basis. In addition, the Committee oversees the external audit process, recommends the approval of the audited financial statements to the Benchers, and provides oversight over the internal controls and enterprise risk management of the Law Society.*

I expect that you will ensure that all members of the Finance and Audit Committee understand the Terms of Reference, the Benchers Code of Conduct and the Law Society's workplace policies and abide by them. I also expect that in your deliberations and decisions, the Finance and Audit Committee will expressly include consideration of the goals of facilitation of truth and reconciliation and diversity and inclusion. Finally, I expect that you will ensure the Finance and Audit Committee acts in the public interest

and makes data-driven, evidence-based decisions that take into account the impact of the decisions on the public and the profession.

In particular, please keep in mind that the Benchers have directed that:

- a) Bencher committees are to help the Benchers do their job, not to help the staff do its jobs. Committees ordinarily will assist the Benchers by preparing policy alternatives and implications for Bencher deliberation.
- b) Bencher committees do not exercise authority over staff.
- c) In keeping with the Benchers' broader focus, Bencher committees will normally not have direct dealings with current staff operations.

I expect you and the members of Finance and Audit Committee will work in a professional and respectful manner with our staff.

I look forward to hearing about the work of Finance and Audit Committee over the balance of the year.

Yours truly,

A handwritten signature in black ink, appearing to be 'Lisa Hamilton', with a stylized, cursive script.

Lisa Hamilton, QC  
President, Law Society of BC