

Complaint Form

The Law Society
of British Columbia



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lawsociety.bc.ca

Before completing the Complaint Form, please make sure you read the Complaint Form Information Sheet on the Law Society website. If complaining about more than one lawyer, a separate form is required for each one.

PART A: Information – About you

Salutation Mr Mrs Ms Miss

Given Name(s) Surname

Street

City Province/State Postal/ZIP code

Telephone (home) (work)

Email Are you a lawyer? Yes
 No

PART B: Information – Regarding the lawyer you are complaining about

Name of Lawyer

What is your relationship to the lawyer you are complaining about?

- Client Employed by lawyer
 Opposing Party (whether you have a lawyer or not) Other (specify)
 Opposing Lawyer

If your complaint is about a lawyer acting for someone else, please answer the following

1. Who did or does the lawyer act for?

2. What is your relationship in the matter?

3. Name of your lawyer

We may, at our discretion, contact anyone who may have relevant information including any lawyer involved in this matter.

PART C: Your complaint

What does your complaint primarily concern?

- Breach of undertaking Failure to follow instructions
 Conflict of interest Failure to release file or records or send bill
 Delay or inactivity Rudeness and or Threatening
 Excessive fees Withdrawal
 Failure to communicate Other (specify)

Details of your complaint

(Be factual. Give a brief description of what has taken place and on what dates. If you like, use point form. **Also provide copies of all relevant documents**).

More space provided on page 4

Explain what attempts you have made, if any, to resolve the problem.

What would you like to see happen as a result of your complaint?

PART D: Acknowledgment and signature

I have read and I understand the following:

- The Law Society will share some or all of the information and copies of documents that it receives from me and any other person with the lawyer complained about;
- The Law Society may at its discretion talk to any third parties that have relevant information to my complaint;
- Our records are subject to the *Freedom of Information and Protection of Privacy Act* and as a result, information gathered by the Law Society may be disclosed, on request, to other persons whose interests are affected; and
- Under Section 87 of the Legal Profession Act, this form and any other document relating to this complaint are not admissible as evidence in any proceedings without the consent of the author of the material or the Executive Director.

Date

Signature of applicant

Note: If you are filing this complaint for another person who was the lawyer's client or who was the party directly affected by the lawyer's conduct we may need a signed authorization from this other person in order to proceed with the complaint. If you hold a power of attorney for the person, you can include a copy of the power of attorney with the Complaint Form.

The information in this form is collected under authority of Rule 3-2 of the Law Society Rules. The information provided will be used to process your complaint. If you have any questions about the collection and use of this information, contact the Intake Officer, Law Society of British Columbia, 8th Floor, 845 Cambie Street, Vancouver, BC V6B 4Z9, tel. 604.669.2533.

Details of your complaint (continued)

A large empty rectangular box with a black border, intended for the user to provide details of their complaint.