



# Payment Options

## 1. Cheque or Bank Draft

Cheques and bank drafts should be made payable to the Law Society of British Columbia, and may be post-dated the invoice due date.

## 2. Online Banking

- Payment can be made through personal online banking with your financial institution.
- Payments will be facilitated in the same way as paying utility bills online.
- Your member ID is the six digit account number. If your member number is less than six digits, please add zeros at the beginning to increase the number to six digits. Please don't confuse your member number with your invoice number.
- Please note that you do not need to add a \$15 transfer fee. That is only for wire transfers.

The Law Society of BC will accept online payments from the following financial institutions:

Bank of Montreal	CIBC	Credit Unions	HSBC
Royal Bank of Canada	Scotia Bank	TD Canada Trust	

## 3. Wire Transfer

- Please add a \$15 wire transfer fee to your total invoice amount when using this option, and check the fees that your bank may deduct before calculating your payment amount.
- Include your member number, invoice number and wire transfer amount in the wire payment details, and notify us by email at [finance@lsbc.org](mailto:finance@lsbc.org) so we can trace the payment.

### Bank Account Information

Transit Number: 00040  
Bank Account Number: 1622789  
IBAN: 00041622789  
SWIFT BIC Code: BOFMCAM2

### Branch Address

Bank of Montreal  
595 Burrard Street  
Vancouver, BC V7X 1L7

Please note that the Law Society **does not** accept credit card payments or INTERAC e-transfers.

## Questions?

If you have questions about your invoice, please contact the Law Society.