

Original Message  
From: Ronald Stevenson [<mailto:ronaldstevenson6@gmail.com>]

Sent: Wednesday, June 20, 2012 8:31 AM

To: [lawyer]

Subject: re:urgent

I am writing on behalf of my company to request your firms possible legal representation in matters concerning a client in your province. We have reviewed your firms profile and believe that this case is within your jurisdiction which is why we write requesting your firms services. Do let us know your position in reviewing this matter, so I may provide any additional information. We anticipate receiving a prompt response from you or your firm.

Sincerely,

Ronald Stevenson

Clarkwood Equipment Inc

11130 Jackson Terrace

Corpus Christi, TX 78410-2412

**From:** [clarkwoodequipmentinc@aol.com](mailto:clarkwoodequipmentinc@aol.com) [<mailto:clarkwoodequipmentinc@aol.com>]

**Sent:** Wednesday, June 20, 2012 4:23 PM

**To:** [lawyer's name]

**Subject:** Re: urgent

Good day to you and thank you very much for your prompt response to my email. We appreciate your willingness to render services as we have requested.

We are a company based in Colorado and our principal activity is that of a civil and Industrial construction company that specializes in the manufacturing, leasing and sale of various construction materials and equipments. We also provide general construction services with clients located throughout North America, Europe and Asia.

In order for you to run a conflict check we have provided the name of our client below and hope there is no conflict of interest that prevents you from representing us:

Omicron Construction Management Ltd  
595 Burrard St 5th Fl  
Vancouver, BC V7X 1L4

Omicron Construction Management Ltd owes a total of \$327,618.19 for the initial lease and eventual sale of Construction equipment and delivery service. This payment is overdue as our regular sale agreement was for total payment to be made not later than six weeks upon delivery or legal action may be enforced if payment delay exceeds 6 months. An initial payment of 10 % was made in October 2011 before the equipment was delivered. According to the terms of the agreement, this client is over 6 months late on payment as delivery was received and confirmed in good condition on 23rd of November 2011.

Since then we have made several contacts to our client requesting payment only to be informed that our payment request has been approved by their company but still awaits remittance by their accounting department.

We have been doing business with our client for a few years now and we wouldn't want this to be the end of our fine business relationship which we have built over the past years; however our concern is that they may not meet payment deadline.

We do not want this matter to get to litigation unless necessary because it is time consuming, expensive and damaging to business relationship. We believe that our clients won't have any choice but to comply with payment demands to avoid legal action. Once we establish legal presence in your province.

I will be updating other associates at my company on this matter and ask that you send to me a copy of your firms standard retainer agreement for our review. We are willing to provide all necessary documentation and information with regards to the issue at hand once we have agreed on terms of your representation i.e. a retainer letter from your firm. Thank you very much and we await receipt of your firms' standard retainer agreement.

Sincerely,  
Ronald Stevenson  
Clarkwood Equipment Inc  
11130 Jackson Terrace  
Corpus Christi, TX 78410-2412