

The Law Society  
*of British Columbia*



# The Law Society of BC External Appointments Guidebook

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Updated May 31, 2022

## President's Message

For many years the Law Society of British Columbia has appointed lawyers and judges to boards, councils and committees of outside bodies. The appointments are made by the Society's Benchers, Executive Committee or President, under authority conferred by the [Legal Profession Act](#), (S.B.C 1998, c. 9.), the [Law Society Rules](#), Bencher resolutions, and the governing statutes, constitutions and by-laws of those outside bodies.

This guidebook presents information about the external appointments process. Section 1 sets out the Law Society's appointments policy. Section 2 outlines the key responsibilities of the Law Society when making appointments to other bodies. Section 3 provides background information and directions for submitting expressions of interest and submitting applications.

We hope that the guidebook serves as a useful reference for appointees and those who may be interested in putting their names forward as potential appointees.

For more information on the Law Society external appointments process, please contact the Manager of Governance & Board Relations at [BencherRelations@lsbc.org](mailto:BencherRelations@lsbc.org).

# **1. Law Society Appointments: Policy and Process**

## **1.1. Law Society Appointments Policy**

The objective of the Law Society Appointments Policy is “... to ensure that well-qualified persons with the requisite character, knowledge, expertise, willingness and ability to undertake the duties of the position are appointed.” The Appointments Policy outlines various selection and appointment guidelines.

## **1.2. Term of office**

Subject to the constitutional documents of the external organization, Law Society appointments to any position will normally not exceed a total period of six years. An initial appointment to a position should not create an expectation of automatic reappointment.

## **1.3. Benchers or non-Benchers**

A Bencher should be appointed to an outside body only if that body’s legislation or by-laws require that the Law Society appointee be a Bencher. In all other cases there is a presumption against appointing Benchers to other bodies. An example of a circumstance in which that presumption might be rebutted is in the case of a newly created body, where it might be desirable to appoint a Bencher for the first one or two terms, or until the body’s procedures are well established.

## **1.4. Geographic considerations**

The Law Society considers geographical representation when making appointments to organizations which have a province-wide scope.

## **1.5. Equity**

The Law Society promotes diversity in its internal and external appointments and strives to ensure adequate representation based on gender, Indigenous identity, cultural diversity, disability, sexual orientation and gender identity.

## **1.6. Appointment of judges**

Where the legislation or by-laws of the body permit, judges are eligible to be appointed to positions by the Law Society.

## 1.7. Communication expectations

All Law Society appointees or nominees to other bodies are expected to provide timely notice to the Law Society of any plans, policies or events that

- materially change the body's objects or operations, or
- could reasonably be considered inconsistent with the Society's mandate to uphold and protect the public interest in the administration of justice
  - unless to provide such notice would be contrary to their duty to act in the best interests of those bodies

In addition, Law Society appointees or nominees to bodies whose objects are related to the Society's public interest mandate should expect to be requested

- to provide periodic updates on those bodies' affairs to the Executive Committee or the Appointments Subcommittee
  - including any plans, policies or events that
    - materially change the bodies' objects or operations, or
    - could reasonably be considered to be inconsistent with the public interest in the administration of justice
  - unless to do so would be contrary to their duty to act in the best interests of those bodies
- to complete a voluntary, online assessment of their appointment experience at the conclusion of each term

These periodic updates and post-appointment assessments by Law Society appointees to bodies whose objects are related to the Society's public interest mandate

- reflect and enhance the mutual commitment of the Law Society and those bodies
  - to protecting and promoting the public interest in the administration of justice
  - to supporting good governance practice by the Law Society and those bodies
  - to supporting continuous improvement of the Law Society's processes for making appointments and nominations to outside bodies

The Law Society will maintain a listing of Law Society appointments, both current and pending, on the Law Society website, including

- description of the organization
- outline of the appointee's responsibilities
- contact information for inquiries
- directions for submitting expressions of interest and resumes

The Law Society will provide appropriate orientation and guidance regarding its expectations of those appointees to outside bodies whose responsibilities include representing and communicating the interests of the Law Society to such bodies.

## **2. Law Society Appointments Process**

The Executive Committee considers and makes recommendations regarding all Law Society external appointments and nominations.

The Executive Committee strives to ensure that its recommendations for appointment or nomination to the Law Society's appointing authority (the Benchers, the Executive Committee or the President) are well informed, appropriately considered and timely, and in accordance with the Law Society's Appointments Policy.

A list of Law Society appointments, both current and pending, is included as Appendix A.

## **3. Expressions of Interest**

Individuals who wish to express their interest in being considered as an appointee or nominee are encouraged to submit an online application for consideration on the Law Society website: [www.lawsociety.bc.ca](http://www.lawsociety.bc.ca).

The online expressions of interest form can be found under About Us > Volunteers and Appointments > [Apply Online for Consideration](#). Applicants are requested to submit a current resume, a brief expression of interest and an outline of related skills and experience. Applicants are also asked to indicate the organizations and appointments of particular interest to them.

We will keep each applicant's expression of interest and related information for one year from the date of submission, or until the date a resulting appointment takes effect, whichever comes first. You will be contacted if you are short-listed for an upcoming appointment or nomination.

If you have questions about Law Society appointments to other organizations, please contact the Manager of Governance & Board Relations at [BencherRelations@lsbc.org](mailto:BencherRelations@lsbc.org).

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<b>1. British Columbia Law Institute (“BCLI”) Board of Directors</b>	
Description	<p>The purposes of the BCLI are to:</p> <ul style="list-style-type: none"> <li>• promote the clarification and simplification of the law and its adaptation to modern social needs,</li> <li>• promote improvement of the administration of justice and respect for the rule of law, and</li> <li>• promote and carry out scholarly legal research.</li> </ul>
Appointee’s Responsibilities	<p>The Appointee’s obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• promoting purposes of BCLI and avoiding personal gain</li> <li>• exercising powers of and acting on behalf of the Society</li> <li>• amending Constitution and By-laws</li> </ul>
Contact Information for Inquiries	<p>British Columbia Law Institute 1822 East Mall University of British Columbia Vancouver, BC V6T 1Z1</p> <p>Phone: 604.822.0142 E-mail: <a href="mailto:bcli@bcli.org">bcli@bcli.org</a></p>
Current Appointments	<p><b>Julia Elspeth Lawn</b> (appointed 6/1/2021, expires 5/31/2024) <b>Stacey M. Edzerza Fox</b> (appointed 12/1/2021, expires 11/30/2024)</p>
Pending Appointments	None
<b>2. Canadian Bar Association of BC Benevolent Society (“CBABS”) Board of Directors</b>	
Description	<p>The purposes of the Society are:</p> <ul style="list-style-type: none"> <li>• to provide assistance to lawyers or articled students who have suffered an illness or injury arising from any cause whatsoever including but not limited to alcohol, drugs, stress and physical injury; and</li> <li>• to provide assistance to the families of lawyers or articled students who are affected by such lawyers’ or articled students’ illness or injury.</li> </ul>



Appointee's Responsibilities	<p>The Appointee's obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• upholding the Society's Constitution and Complying with Its By-laws</li> <li>• exercising Powers of and Acting on behalf of the Society</li> <li>• indemnification of Directors</li> <li>• amending the Society's By-laws</li> </ul>	
Contact Information for Inquiries	<p>Canadian Bar Association of BC Benevolent Society  c/o The Canadian Bar Association, BC Branch  10th Floor, 845 Cambie Street  Vancouver, BC V6B 5T3</p>	<p>Phone: 604.687.3404  Toll Free: 888.687.3404  Fax: 604.669.9601  E-mail: <a href="mailto:cba@bccba.org">cba@bccba.org</a></p>
Current Appointments	<p><b>Lee Ongman</b> (appointed 5/31/2017, to be reviewed annually in conjunction with the Benevolent Society's annual general meeting)</p>	
Pending Appointments	<p>None</p>	
<b>3. Continuing Legal Education Society of BC ("CLE") Board of Directors</b>		
Description	<p>The objects of the Society are:</p> <ul style="list-style-type: none"> <li>• to conduct, develop and operate educational programs for the legal profession in the Province of British Columbia in order to improve and extend the knowledge of the legal profession regarding present laws and legal processes;</li> <li>• to conduct, develop and operate Bar admission courses and educational programs for articled students if and when requested to do so by the Law Society of British Columbia;</li> <li>• to direct attention of the legal profession to newly developing areas of law and legal processes;</li> <li>• to bring to the attention of the legal profession practices and information gained from other professional disciplines or from business which may be useful to the legal profession and to co-operate with other professional and lay groups in developing and offering education programs involving the study of law;</li> <li>• to encourage members of the legal profession to take further formal education in law;</li> </ul>	

	<ul style="list-style-type: none"> <li>• to co-operate on programs involving a knowledge of law and projects for education in the law;</li> <li>• to publish books, manuals, articles, periodicals and written materials and to acquire and maintain the necessary plant and equipment for this object;</li> <li>• to conduct, develop and operate programs through the use, production and distribution of audio and audio-visual films, tapes and materials and to acquire and maintain the necessary plant and equipment for this object;</li> <li>• to acquire, hold, mortgage, dispose of, and otherwise deal with real and personal property for the purposes of the Society</li> <li>• to report any judicial or administrative decision to the legal profession and inform them of the status of any proceedings before any judicial or administrative authority;</li> <li>• to acquire, establish, operate or use any technology, means or system to carry out any purpose, activity, program or publication of the Society.</li> </ul>
Appointee's Responsibilities	<p>The Appointee's obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• upholding the Society's constitution and complying with its by-laws</li> <li>• exercising powers of and acting on behalf of the Society</li> <li>• indemnification of Directors</li> <li>• amending the Society's by-laws</li> </ul>
Contact Information for Inquiries	<p>The Continuing Legal Education Society of British Columbia  500, 1155 West Pender Street  Vancouver, BC V6E 2P4</p> <p>Phone: 604.669.3544  Fax: 604.669.9260  Email: <a href="mailto:custserv@cle.bc.ca">custserv@cle.bc.ca</a></p>
Current Appointments	<p><b>Member Appointments:</b> By the President of the Law Society of BC for appointments beginning every even numbered year; by the President of the Canadian Bar Association of BC for appointments beginning every odd numbered year.</p> <p><b>Amy Mortimore</b> (appointed 9/1/2016, expires 8/31/2022)  <b>Nina Purewal</b> (appointed 9/1/2017, expires 8/31/2023)  <b>Michael Sinclair</b> (appointed 9/1/2017, expires 8/31/2023)</p>

	<p><b>Michelle Casavant</b> (appointed 9/1/2018, expires 8/31/2024)</p> <p><b>Michael Reed</b> (appointed 2/20/2019, expires 8/31/2024)</p> <p><b>Amanda Krishan</b> (appointed 9/1/2019, expires 8/31/2022)</p> <p><b>Mary-Jane Wilson</b> (appointed 9/1/2019, expires 8/31/2022)</p> <p><b>Melanie Mortensen</b> (appointed 9/1/2020, expires 8/31/2023)</p> <p><b>Brent Olthuis</b> (appointed 9/1/2020, expires 8/31/2023)</p> <p><b>Andrea Rowe</b> (appointed 9/1/2021, expires 8/31/2024)</p> <p><b>Bencher Appointments:</b></p> <p><b>Cheryl D’Sa</b> (appointed 01/01/2022, expires 12/31/2024)</p> <p><b>Paul Pearson</b> (appointed 01/01/2022, expires 12/31/2024)</p>
Pending Appointments	None
<b>4. Federation of Law Societies of Canada (“FLSC”) Council</b>	
Description	<p>The objects of the Council are:</p> <ul style="list-style-type: none"> <li>• to identify and study matters of essential concern to the legal profession in Canada and to further co-operation among the governing bodies of the legal profession in Canada with a view to achieving uniformity in such matters;</li> <li>• to operate as a forum for the exchange of views and information of common interest to the governing bodies of the legal profession in Canada and facilitate the governing bodies working together on matters of common concern;</li> <li>• to improve the understanding of the public respecting the work of the legal profession in Canada; and</li> <li>• in appropriate cases, to express the views of the governing bodies of the legal profession on national and international issues in accordance with directions of the members of the Federation.</li> </ul>
Appointee’s Responsibilities	<p>The Appointee’s obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• powers of council</li> </ul>

	<ul style="list-style-type: none"> <li>• voting</li> <li>• delegation and committees</li> <li>• remuneration</li> <li>• amending by-laws</li> </ul>
Contact Information for Inquiries	<p>Federation of Law Societies of Canada  World Exchange Plaza  45 O'Connor Street  Suite 1810  Ottawa, Ontario K1P 1A4</p> <p>Phone: 613.236.7272  Fax: 613.236.7233  E-mail: <a href="mailto:info@flsc.ca">info@flsc.ca</a></p>
Current Appointments	<b>Pinder Cheema, QC</b> (appointed 11/15/2019, expires 11/14/2022)
Pending Appointments	None
<b>5. Law Foundation of British Columbia (“Law Foundation”)</b>	
Description	The purpose of the Foundation is to establish and maintain a fund to be used for legal education and research, legal aid, law reform and establishing and maintaining law libraries in BC.
Appointee’s Responsibilities	<p>The Appointee’s obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• applying the funds of the Foundation for the Foundation’s purposes</li> <li>• Directors’ or Governors’ common law duties of honesty and care</li> <li>• applying the Foundation’s funds and employing lawyers to advance the Foundation’s purposes</li> </ul>
Contact Information for Inquiries	<p>The Law Foundation of British Columbia  1340-605 Robson Street  Vancouver, BC V6B 5J3</p> <p>Phone: 604.688.2337  Fax: 604.688.4586  E-mail: <a href="mailto:lfbc@tlfbc.org">lfbc@tlfbc.org</a></p>
Current Appointments	<p><b>The Honourable Judge Patricia Bond</b> (appointed 1/1/2017, expires 12/31/2022)  <b>Lindsay LeBlanc</b> (appointed 1/1/2017, expires 12/31/2022)</p>

	<p><b>Deanna Ludowicz, QC</b> (appointed 1/1/2017, expires 12/31/2022)</p> <p><b>Kathleen Kendall</b> (appointed 1/1/2018, expires 12/31/2023)</p> <p><b>The Honourable Justice Thomas Crabtree</b> (appointed 1/1/2019, expires 12/31/2024)</p> <p><b>Mary N. Childs</b> (appointed 1/1/2020, expires 12/31/2022)</p> <p><b>Sarah Runyon</b> (appointed 1/1/2021, expires 12/31/2023)</p> <p><b>Zara Suleman</b> (appointed 1/1/2021, expires 12/31/2023)</p> <p><b>Abigail Cheung</b> (appointed 1/1/2022, expires 12/31/2024)</p> <p><b>Nina Purewal, QC</b> (appointed 1/1/2022, expires 12/31/2024)</p> <p><b>Claire E Hunter, QC</b> (appointed 1/1/2022, expires 12/31/2024)</p> <p><b>Judge Linda D. Thomas</b> (appointed 2/18/2022, expires 12/31/2024)</p>
Pending Appointments	None
<b>6. Legal Aid BC</b>	
Description	<p>The objects of the Society are:</p> <ul style="list-style-type: none"> <li>• to assist individuals with their legal problems and facilitate their access to justice</li> <li>• to establish and administer an efficient and effective system for providing legal aid to B.C. individuals, and</li> <li>• to provide advice to the Attorney General respecting legal aid and access to justice for individuals in B.C.</li> </ul>
Appointee's Responsibilities	<p>The Appointee's obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• board responsibilities</li> <li>• Director's role and responsibilities</li> <li>• Director's limitations</li> <li>• conflict of interest policy and principles</li> <li>• indemnification of Directors, Officers and others</li> <li>• amending the by-laws</li> </ul>

Contact Information for Inquiries	Legal Aid BC 400 – 510 Burrard Street Vancouver, BC V6C 3A8	Phone: 604.601.6000 Fax: 604.601.6293
Current Appointments	<b>Karen Christiansen, CPA, FCA</b> (appointed 06/08/2019, expires 06/07/2025) <b>Allan Seckel, QC</b> (appointed 02/12/2020, expires 02/11/2023) <b>Phil Riddell, QC</b> (appointed 07/12/2021, expires 12/31/2023) <b>Brad Daisley</b> (appointed 09/07/2021, expires 09/06/2024)	
Pending Appointments	None	
<b>7. Land Title and Survey Authority (“LTSA”) Board of Directors</b>		
Description	The objects of the Board are: <ul style="list-style-type: none"> <li>• to manage, operate and maintain the land title and survey systems of British Columbia,</li> <li>• to facilitate the execution of Crown grants, and</li> <li>• to carry on other necessary or advisable activities related to land title or survey systems.</li> </ul>	
Appointee’s Responsibilities	The Appointee’s obligations, powers and duties are: <ul style="list-style-type: none"> <li>• board powers</li> <li>• Directors’ and Officers’ duties</li> <li>• Directors’ remuneration</li> <li>• Director’s duty to manage</li> <li>• indemnification of Directors</li> <li>• discloser of conflicts of interest</li> </ul>	
Contact Information for Inquiries	Land Title and Survey Authority Corporate Office Suite 200 1321 Blanshard Street Victoria, BC V8W 9J3	Phone: 250.387.7280 Fax: 250.387.1830

Current Appointments	<b>Scott Smythe</b> (appointed 4/1/2017, expires 3/31/2023) <b>Patrick Julian</b> (appointed 4/1/2018, expires 3/31/2024)	
Pending Appointments	None	
<b>8. Canadian Bar Association of British Columbia Branch (“CBABC”) Provincial Council</b>		
Description	The objects of the Council are to: <ul style="list-style-type: none"> <li>• carry out the objects of the CBA;</li> <li>• enter into arrangements with the Law Society of British Columbia for the assumption by the CBABC of such non-statutory functions of the Law Society of British Columbia as may be appropriate;</li> <li>• participate in and promote law reform;</li> <li>• promote the interests of the members of the CBABC;</li> <li>• support CBABC members’ professional education;</li> <li>• provide a voice for the legal profession;</li> <li>• provide services to the members;</li> <li>• promote inclusiveness and diversity in the law schools, the CBABC and the profession;</li> <li>• enhance communications with the membership;</li> <li>• promote and enhance the image of lawyers; and</li> <li>• work for the total elimination from the legal profession of discrimination on the basis of race, colour, ancestry, place of origin, religion, marital status, family status, physical or irrelevant mental disability, sex, sexual orientation, and age.</li> </ul>	
Appointee’s Responsibilities	The Appointee’s obligations, powers and duties are: <ul style="list-style-type: none"> <li>• Non-voting liaison.</li> </ul>	
Contact Information for Inquiries	The Canadian Bar Association, BC Branch 10th Floor, 845 Cambie Street Vancouver, BC V6B 5T3	Phone: 604.687.3404 Toll Free: 888.687.3404 Fax: 604.669.9601 Toll Free Fax: 877.669.9601 Email: <a href="mailto:cba@bccba.org">cba@bccba.org</a>

Current Appointments	<b>Kevin Westell</b> (appointed 07/06/2021, expires 07/05/2022)	
Pending Appointments	None	
<b>9. Provincial Judicial Council</b>		
Description	<p>The object of the Council is to improve the quality of judicial service, and its functions including the following:</p> <ul style="list-style-type: none"> <li>• considering proposed Lieutenant Governor in Council appointments of judges and justices;</li> <li>• conducting inquiries respecting judges and justices;</li> <li>• considering proposals for improving the judicial services of the court;</li> <li>• continuing the education of judges and organizing conferences of judges;</li> <li>• preparing and revising, in consultation with the judges, a code of ethics for the judiciary;</li> <li>• reporting to the Attorney General on the matters the Attorney General considers necessary.</li> </ul>	
Appointee's Responsibilities	<p>The Appointee's obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• Council members' remuneration:</li> <li>• exercising powers of and acting on behalf of the Council</li> </ul>	
Contact Information for Inquiries	Provincial Court of British Columbia Office of the Chief Judge P.O. Box 10287, Pacific Centre Vancouver, BC V7Y 1E8	Phone: 604.660.2864 Fax: 604.660.1108 Email: <a href="mailto:info@provincialcourt.bc.ca">info@provincialcourt.bc.ca</a>
Current Appointments	<b>Lisa Hamilton, QC</b> (appointed 1/1/2022)	
Pending Appointments	None	



<b>10. Committee on Relations with the Judiciary</b>	
Description	<p>The objects of the Committee include that:</p> <ul style="list-style-type: none"> <li>• The services of an independent panel of senior and respected barristers should be available to judges in such circumstances to provide advice and assistance to the lawyer, in accordance with the 1997 protocol</li> <li>• No judge or lawyer is bound to avail themselves of the services of the CRJ – participation is voluntary.</li> <li>• The special panel is also available to give advice and assistance to a lawyer who feels that a judge's conduct has been inappropriate. The panel may advise on whether or not to proceed to a complaint and may canvass the options of making a complaint to the appropriate judicial council, raising as a legal issue in the trial whether the judge's actions manifest a bias against the lawyer's client or asking the Law Society to raise the matter informally with the appropriate Chief Justice or Chief Judge.</li> </ul>
Appointee's Responsibilities	<p>The Appointee's obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• CRJ members act independently of the Law Society in carrying out the terms of the 1997 Protocol</li> <li>• CRJ members should expect to be requested to report to the Law Society from time to time on the general effectiveness of the 1997 Protocol and the CRJ, but not on specific cases.</li> </ul>
Contact Information for Inquiries	<p>c/o Law Society of British Columbia  Attn: Avalon Bourne  Manager, Governance &amp; Board Relations  845 Cambie Street  Vancouver, BC V6B 4Z9</p> <p>Phone: 604.443.5706  Fax: 604.669.5232  Email: <a href="mailto:ABourne@lsbc.org">ABourne@lsbc.org</a></p>
Current Appointments	<p><b>Ian Donaldson, QC</b> (appointed 9/27/2011)  <b>J. Kenneth McEwan, QC</b> (appointed 9/27/2011)  <b>Dinyar Marzban, QC</b> (appointed 9/27/2011)</p>
Pending Appointments	None

<b>11. Federal Judicial Advisory Committee for British Columbia</b>									
Description	The object of the Committee is to assess the qualifications of the lawyers who apply for federal judicial appointments. Candidates are assessed by the regional advisory committee established for the judicial district of their practice or occupation, or by the committee judged most appropriate by the Commissioner for Federal Judicial Affairs								
Appointee's Responsibilities	The Appointee's obligations, powers and duties are to assess the qualifications of the lawyers who apply for federal judicial appointments.								
Contact Information for Inquiries	<table border="0"> <tr> <td>Judicial Appointments Secretariat</td> <td>Phone: 613.992.9400</td> </tr> <tr> <td>Office of the Commissioner for Federal Judicial Affairs Canada</td> <td>Toll Free: 877.583.4266</td> </tr> <tr> <td>99 Metcalfe Street, 8th floor</td> <td>Fax: 613.941.0607</td> </tr> <tr> <td>Ottawa, Ontario K1A 1E3</td> <td>Email: <a href="mailto:jacs-snm@fja-cmf.gc.ca">jacs-snm@fja-cmf.gc.ca</a></td> </tr> </table>	Judicial Appointments Secretariat	Phone: 613.992.9400	Office of the Commissioner for Federal Judicial Affairs Canada	Toll Free: 877.583.4266	99 Metcalfe Street, 8th floor	Fax: 613.941.0607	Ottawa, Ontario K1A 1E3	Email: <a href="mailto:jacs-snm@fja-cmf.gc.ca">jacs-snm@fja-cmf.gc.ca</a>
Judicial Appointments Secretariat	Phone: 613.992.9400								
Office of the Commissioner for Federal Judicial Affairs Canada	Toll Free: 877.583.4266								
99 Metcalfe Street, 8th floor	Fax: 613.941.0607								
Ottawa, Ontario K1A 1E3	Email: <a href="mailto:jacs-snm@fja-cmf.gc.ca">jacs-snm@fja-cmf.gc.ca</a>								
Current Appointments	<b>Jean P. Whittow, QC</b> (appointed 06/19/2019)								
Pending Appointments	None								
<b>12. Provincial Court Family Rules Project Working Group</b>									
Description	<p>The objects of the Working Group are to:</p> <ul style="list-style-type: none"> <li>• consider ways to improve the provincial court process for people bringing their family disputes to the court to provide them with timely decisions;</li> <li>• consider ways to simplify the provincial court process to make it easier for people bringing their family disputes to the court to understand and navigate;</li> <li>• consider structures, technology and processes designed to streamline the court process and use court time most efficiently; and</li> <li>• consider court rules, procedures and forms required to implement a more efficient and effective court process.</li> </ul>								

Appointee's Responsibilities	The Appointee's obligations, powers and duties are to examine research and undertake the analysis and consultation necessary to develop recommendations on new processes and corresponding family court rules for the Provincial Court.	
Contact Information for Inquiries	Nancy Carter Executive Director Civil Policy and Legislation Office Justice Services Branch Ministry of Justice	Phone: 250.356.6182 E-mail: <a href="mailto:Nancy.Carter@gov.bc.ca">Nancy.Carter@gov.bc.ca</a>
Current Appointments	<b>Lisa Hamilton, QC</b> (appointed 2/1/2016)	
Pending Appointments	None	
<b>13. Land Title and Survey Authority Stakeholder Advisory Committee</b>		
Description	The object of the Committee is to provide advice or recommendations to the board and the chief executive officer on the operations of the LTSA, including advice or recommendations on the effectiveness of and improvements to the activities, programs, services and special projects of the LTSA and on any other matter requested by the board or the chief executive officer.	
Appointee's Responsibilities	The Appointee's obligations, powers and duties are to provide advice or recommendations to the board and the chief executive officer on the operations of the LTSA.	
Contact Information for Inquiries	Land Title and Survey Stakeholder Advisory Committee c/o Land Title and Survey Authority Corporate Office Suite 200 1321 Blanshard Street Victoria, BC V8W 9J3	Phone: 250.387.7280 Fax: 250.387.1830

Current Appointments	<b>Edward Wilson</b> (appointed 8/1/2013)
Pending Appointments	None
<b>14. Building Board of Appeal, City of Vancouver</b>	
Description	The object of the Board is to hear appeals of any decision of the City Building Inspector (Director of Permits and Licenses) in respect of interpretation of the By-law, use of new methods of construction or materials, determination of extent of upgrading existing buildings, determination of an unsafe condition, determination of extent of building upgrading affected by Change of Occupancy and reasons for revoking a permit.
Appointee's Responsibilities	The Appointee's obligations, powers and duties include hearing appeals of any decision of the City Building Inspector (Director of Permits and Licenses) in respect of interpretation of the By-law, use of new methods of construction or materials, determination of extent of upgrading existing buildings, determination of an unsafe condition, determination of extent of building upgrading affected by Change of Occupancy and reasons for revoking a permit.
Contact Information for Inquiries	<p>Chief Building Official  Community Services Group  City of Vancouver  453 West 12th Avenue  Vancouver, BC V5Y 1V4</p> <p>Phone: 604.873.7524  Email: <a href="mailto:patrick.ryan@vancouver.ca">patrick.ryan@vancouver.ca</a></p>
Current Appointments	<b>Michael Morgan</b> (appointed 2/1/2018)
Pending Appointments	None

## 15. Hamber Foundation Board of Governors

Description	<p>The objects of the Board are:</p> <ul style="list-style-type: none"> <li>• to receive, hold, distribute, and, as provided in the By-laws, to invest and reinvest contributions from donors for the inauguration, maintenance and support of charitable work and charitable institutions within the Province of British Columbia.</li> <li>• to maintain and support charitable organizations and charitable institutions coming within the scope of the following definition, that is to say: <ul style="list-style-type: none"> <li>○ any charitable organization carrying on its activities in British Columbia;</li> <li>○ any special relief organization which carries on activities in British Columbia; set up and administered by and under the direction of the Government of Canada or the Government of any Province of Canada or any Municipal authority in Canada and in particular any such organization whose objects include the alleviation of human suffering.</li> </ul> </li> <li>• to make grants for the purpose of establishing, maintaining and supporting scholarships, bursaries, professorships, lectureships, loan funds and other forms of assistance, to: <ul style="list-style-type: none"> <li>○ any degree-granting university or college in British Columbia operating under a charter from the Crown or appropriate legislation enacted by the Parliament of Canada or of any Province thereof;</li> <li>○ any charitable organization carrying on its principal charitable activities</li> </ul> </li> <li>• to establish, maintain and support scholarships, open to any student having the required university or college entrance qualifications for entrance to any degree-granting university or college operating under a charter from the Crown, or appropriate legislation enacted by the Parliament of Canada or of any Province thereof.</li> </ul>		
Appointee's Responsibilities	<p>The Appointee's obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• promoting purposes of Hamber Foundation and avoiding personal gain</li> <li>• exercising powers of and acting on behalf of the Society</li> </ul>		
Contact Information for Inquiries	<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"> Hamber Foundation  18th Floor  700 West Georgia St.  Toronto Dominion Tower  PO Box 10083, Pacific Centre  Vancouver, BC V7Y 1B6 </td> <td style="width: 40%; text-align: right;"> Phone: 604.659.7448  Fax: 604.659.7469 </td> </tr> </table>	Hamber Foundation 18th Floor 700 West Georgia St. Toronto Dominion Tower PO Box 10083, Pacific Centre Vancouver, BC V7Y 1B6	Phone: 604.659.7448 Fax: 604.659.7469
Hamber Foundation 18th Floor 700 West Georgia St. Toronto Dominion Tower PO Box 10083, Pacific Centre Vancouver, BC V7Y 1B6	Phone: 604.659.7448 Fax: 604.659.7469		

Current Appointments	<b>Paul Barbeau</b> (appointed 3/1/2018, expires 2/28/2024) <b>Greg Allen</b> (appointed 3/1/2021, expires 2/29/2024)	
Pending Appointments	None	
<b>16. Vancouver Airport Authority Board of Directors</b>		
Description	<p>The objects of the Board are:</p> <ul style="list-style-type: none"> <li>• to acquire all of or an interest in property comprising the Vancouver International Airport and other airports of the lower mainland, by lease or other form of transfer</li> <li>• to undertake the management and operation of YVR et al. in efficient manner and safe manner for the benefit of the public</li> <li>• to undertake the development of the land at YVR et al. to make them compatible with air transport activities</li> <li>• to generate, suggest and participate in economic development projects etc. intended to expand B.C.'s transportation facilities and generate economic activity in all areas compatible with air transportation and,</li> <li>• to assemble information, advise on and otherwise contribute to the advancement of air transportation</li> </ul>	
Appointee's Responsibilities	<p>The Appointee's obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• promoting objects of Vancouver Airport Authority and avoiding personal gain</li> <li>• exercising powers of and acting on behalf of the Authority</li> <li>• amending constitution and by-laws</li> </ul>	
Contact Information for Inquiries	Vancouver Airport Authority PO Box 23750 Richmond, BC V7B 1Y7	Phone: 604.276.6500 Fax: 604.276.6505
Current Appointments	<b>Ken M. Kramer, QC</b> (nominated 05/29/2020, expires 05/29/2023)	
Pending Appointments	None	

<b>17. Vancouver Foundation Board of Directors</b>	
Description	<p>The objects of the Foundation are:</p> <ul style="list-style-type: none"> <li>• to provide care for needy men, women and children, and in particular the sick, aged, destitute and helpless;</li> <li>• to promote educational advancement and scientific or medical research for the increase of human knowledge and the alleviation of human suffering;</li> <li>• to better underprivileged or delinquent persons;</li> <li>• to promote recreational activities and the conservation of human, natural and heritage resources;</li> <li>• to provide for any other charitable purposes that the board considers contribute to the mental, moral, cultural and physical improvement of the inhabitants of British Columbia.</li> </ul>
Appointee's Responsibilities	<p>The Appointee's obligations, powers and duties are:</p> <ul style="list-style-type: none"> <li>• powers of the Board</li> <li>• indemnification of Directors and Officers</li> <li>• amending by-laws</li> </ul>
Contact Information for Inquiries	<p>Vancouver Foundation Suite 1200 555 West Hastings St. Box 12132, Harbour Centre Vancouver, BC V6B 4N6</p> <p>Phone: 604.688.2204 Fax: 604.688.4170 Email: <a href="mailto:info@vancouverfoundation.ca">info@vancouverfoundation.ca</a></p>
Current Appointments	<b>Rita Andreone, QC</b> (nominated 5/1/2017, nomination renewed 5/1/2020, expires 4/30/2023)
Pending Appointments	None
<b>18. British Columbia Supreme Court Civil and Family Rules Committee</b>	
Description	<p>The objects of the Committee are:</p> <ul style="list-style-type: none"> <li>• To provide advice and make recommendations on changes to the Supreme Court Rules that are fair, sustainable and have the public's confidence</li> </ul>

	<ul style="list-style-type: none"> <li>• To evaluate court rules changes proposed by members of the judiciary, the legal profession, government ministries and the public.</li> <li>• To engage the legal profession, members of the public and other users of the courts.</li> <li>• To advise the Attorney General on issues affecting access to justice that might be addressed through the court rules.</li> </ul>
Appointee's Responsibilities	<ul style="list-style-type: none"> <li>• Identifying and recommending specific areas for Rules revision consideration; and</li> <li>• Conducting analysis and consultation of proposed changes to the Rules with the objective of implementing the Justice and Public Safety sector's Vision and Guiding Principles, including creation of efficiencies that support self- represented litigants.</li> </ul>
Contact Information for Inquiries	<p>Deputy Attorney General  PO Box 9290 Stn Prov Govt  Victoria, BC V8Q 9J</p> <p>Phone: 778.974.3796  Email:  <a href="mailto:AGSupremeCourtRulesCommittee@gov.bc.ca">AGSupremeCourtRulesCommittee@gov.bc.ca</a></p>
Current Appointments	<b>Lisa Hamilton, QC</b> (appointed January 1, 2017, expires December 31, 2026)
Pending Appointments	None