

Application

Returning to Practice

An application for returning to practice may be made by non-practising members or retired members who want to return to active practice. All applicants must complete Part A of this form. Those applying for full-time professional liability indemnification must complete Part C. Those applying for the part-time professional liability indemnification discount must complete Part D. Those applying for an exemption from professional liability indemnification must complete Parts E, F, and G.

PART A: Name and address			
1. Given Name(s)		Surname	
2. Practice Address			
Firm name			
Street			City
Province/State	Country		Postal/ZIP code
Telephone	Fax	Email	
3. Mailing Address (if different from above)			
Street			City
Province/State	Country		Postal/ZIP code
Telephone	Fax	Email	
4. I request release of my undertaking not to engage in the practice of law in order to requalify to practising status effective:			
Date (MMM/DD/YYYY)			
PART B: Returning to practice conditions			
5. Law Society Rules 2-88 to 2-90 set out the conditions for returning to practice. These conditions depend on the nature of the activities in which you have been engaged during the past five years and whether these activities constitute the practice of law. Using the space below, describe the activities in which you have engaged during the past five years that you believe are relevant to the conditions stipulated in Rules 2-88 to 2-90. Please also confirm "how often" you engaged in these activities (e.g., hours per week).			
From (MMM/YYYY)	To (MMM/YYYY)	Name of employer	Brief description of employment

(continued on next page)

PART C: Full-time professional liability indemnification

I undertake to contact the Law Society of British Columbia as soon as possible if a change in circumstances arises that would alter my professional liability indemnification requirement.

Date

Signature of applicant

PART D: Part-time professional liability indemnification (25 hours or less per week)

1. I undertake to engage in the private practice of law, related professional services, or activities that further those services for an average of 25 hours per week or less, beginning on the effective date that I indicated in Part A of this form.
2. I declare that I have not had a professional liability insurance or indemnity claim in the past five calendar years in BC or any other jurisdiction for which an indemnity payment has been made.
3. I undertake to contact the Law Society of British Columbia as soon as possible if a change in circumstances arises that would alter any part of this undertaking and declaration.
4. I declare that as a condition of approval of my application, I will make available to the Law Society of British Columbia or its agents all information, including books, accounts and records, which it requires to confirm my eligibility for this discount.

Date

Signature of applicant

PART E: Trust accounting**Do you intend to:**

- operate a trust account at any time? If you choose this option, you are required to complete an annual trust report.
- never operate a trust account at any time? If you choose this option, you do not need to complete a trust report, but do accept an undertaking to not operate a trust account without first notifying the Trust Assurance department of the Law Society.

PART F: Practice arrangement with exemption from professional liability indemnification

Please indicate which of the following classifications describe(s) your practice in its entirety. Please check more than one if applicable.

- Not in private practice and practising exclusively as an in-house counsel as an employee or on a secondment at or with one of the following:
- a federal, provincial, territorial or municipal government department or a Crown corporation;
 - a private company, partnership or corporation, other than a law firm;
 - a society or association;
 - a trade union; or
 - a regulatory body.
- Not in private practice and practising exclusively as a contractor at or with one of the following:
- a federal, provincial, territorial or municipal government department or a Crown corporation;
 - a private company, partnership or corporation, other than a law firm;
 - a society or association;
 - a trade union; or
 - a regulatory body.
- Not engaged in the practice of law at present (for reasons including a sabbatical, maternity or parental leave, or unemployment).
- Engaged in the practice of law for no fee, gain or reward, whether direct or indirect, from the person(s) for whom the services are provided (*pro bono*).

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- Provide research and opinion services to an indemnified member and have no client contact whatsoever (includes law professors rendering research and opinion services to government).
- Reside* outside of British Columbia and am not engaged in the practice of BC law.
- Reside* outside of British Columbia in a Canadian jurisdiction, am a member of that jurisdiction's law society, am entitled to practise law in that jurisdiction, and maintain the full professional liability insurance or indemnification coverage required in that jurisdiction.
- Are a Canadian Legal Advisor authorized to practise law in BC and maintain full professional liability insurance coverage required by the Barreau du Québec that extends to your practice in BC.
- have part of your practice that is not represented by one of these options. If so, please explain: _____

* Resident has the meaning, with respect to a province, that it has with respect to Canada in the *Income Tax Act* (Canada).

PART G: Declaration of applicant

I declare that the information I have provided in this application form accurately describes my practice status and that I am claiming an exemption from payment of the annual indemnity fee for the compulsory professional liability indemnity policy. Should my practice description change, I will inform Member Services of the Law Society, immediately.

_____ **Date**

_____ **Signature of applicant**

The information in this form is collected in accordance with Law Society Rules 2-9, 2-10, 2-11 and 2-89, and section 26(c) of the Freedom of Information and Protection of Privacy Act, RSBC 1996, c. 165. The information will be used to process your application for returning to practice. If you have any questions about the collection and use of this information, contact Registration & Licensee Services at registration@lsbc.org.